




Emma Miller

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As a performing arts professional with 9+ years of experience as self-employed creative, **my passion for creating experiences that enrich people's lives is at the heart of everything I do.** I approach every new situation with curiosity and a growth mindset: **asking the right questions, creative problem-solving, and taking advantage of any opportunity to learn.**

Throughout my career I've cultivated valuable transferable skills in **collaborative teamwork and adaptability**, and have often been praised for my adeptness at **grasping new concepts quickly**. I'm eager to leverage my diverse skills in a new and fast-paced professional setting, and I'm currently learning the technical skills which will enable me to begin a career in the technology industry.

Career Highlights

Owner & Founder | EMpower Dancewear

06/2017 – present

- **Founded** custom handmade dancewear brand, single-handedly managing all processes of production, admin, and marketing
- **Cultivated** a devoted international customer base with products being worn by hundreds of dancers across 15+ countries worldwide
- **Implemented** proactive business strategies and process improvement to re-invigorate the brand after a period of forced closure due to Covid, resulting in a 196% increase in quarterly sales

Virtual Assistant | Author (confidential)

01/2021 – 04/2022

- **Spearheaded** all aspects of audiobook production, managing up to 6 projects and 12 narrators at once by facilitating open lines of communication to ensure shared goals and expectations
- **Delivered** quality projects ahead of deadline and 10-15% under-budget by creating a new project management tracking system
- **Consulted** on social media strategy, resulting in a 7% increase in organic engagement across Instagram and Pinterest
- **Efficiently** proofread AI translations, reducing editing & translation costs by 18%
- **Produced** & optimized graphics & book covers for social media & online retail using Adobe Photoshop

Content Creator & Affiliate Streamer

04/2020 – 10/2021

- **Curated** a community of 15k Instagram followers in 10 mo. with consistent 3-6% engagement rate & average post reach of 150-200k
- **Launched** a profitable Twitch channel, consistently live-streaming to 30+ viewers & reaching Affiliate level & profitability in just 7 days

Dancer & Swing | Disneyland Paris

02/2018 – 09/2019

- **Executed** various onstage roles to a high technical standard, performing 5 West-End-quality shows for 5000 park guests each day
- **Collaborated** with 150 cross-functional colleagues on internal and external teams to ensure smooth and safe running of shows
- **Adapted** into new roles & different versions of the show as needed, sometimes with as little as 5 minutes' notice before curtain-up

Dancer | Ballet Theatre UK, Ballet Jörgen, Alberta Ballet

08/2013–12/2017

- **Leveraged** feedback from leadership to drive rapid improvement, resulting in several promotions from entry-level through to senior
- **Coordinated** with various teams of 15-50 artists and technicians to build, deliver, and maintain high-quality end-product shows performed in 75+ venues across Canada, America, England, Wales, and Scotland

Data Entry Clerk | RGF Wealth Management

07/2011 – 09/2011

- **Expedited** manual transfer of 300 households of confidential client data into new database, working remotely while applying autonomous time-management and organizational skills

Education

High School Diploma | 4.0 GPA (A*AA equiv.)

Frontend Engineering | Codecademy

Web Dev Kickstarter | Code First Girls

Responsive Web Design | FreeCodeCamp

Learn Python 3 | Codecademy

Technical Skills

HTML | CSS | JavaScript | React | Python | Git | GitHub | Photoshop

French language – intermediate (B2)

Passions

Reading | Crafting | Gaming | Photography | Space Science
Historical Fashion | Sustainability | Diversity & Inclusion

Volunteering for Women Who Code London